**FIERCE NEGOTIATION REMINDER EMAIL**

**To:** Employees signed up for Negotiation Workshop

**Subject:** Fierce Conversations: Negotiation Workshop Reminder

**From:** Internal Sponsor/Facilitator

**Body:**

Hello **Fierce Conversationalist**!

I’m looking forward to facilitating our next Fierce Conversations workshop with you, focused on the Negotiation Conversation this [Thursday at 12pm.]

**As you prepare for the workshop, here are some reminders to make sure you get the most out of our time together:**

* Be prepared to **Be Here and Nowhere Else**.
* Make sure that you are in a quiet place that you can focus.
* Print your digital workbook on the Fierce Digital Platform.
* Come with a **Curious Mind.**
* **Participate** – This course really comes to life the more we share. Be prepared to have your cameras on.
* Commit to walking away with at least **one take away to put into practice**.

**Negotiation Conversation Prep Questions:**

1. *When thinking about the need to negotiate something such as a business contract, a relationship boundary, or the price of a car,* ***what do you feel?***
2. *Think back to a time where you were part of a successful negotiation. What factors* ***contributed to the success****? What was the outcome?*
3. *What do you think* ***gets in the way*** *of successful negotiations?*

**Location/Time:** [Location or Zoom link]

**Workbook:** Make sure you download your toolkit for the Negotiation workshop from the [Fierce Digital Platform](https://fiercelearning.com/)

Stay Fierce,

[Internal Sponsor]