**FIERCE COACH REMINDER EMAIL**

**To:** Employees signed up for Coach Workshop

**Subject:** Fierce Conversations: Coach Workshop Reminder

**From:** Internal Sponsor/Facilitator

**Body:**

Hello **Fierce Conversationalist**!

I’m looking forward to facilitating our next Fierce Conversations workshop with you, focused on the Coach Conversation this [Thursday at 12pm.]

**As you prepare for the workshop, here are some reminders to make sure you get the most out of our time together:**

* Be prepared to **Be Here and Nowhere Else**.
* Make sure that you are in a quiet place that you can focus.
* Print your digital workbook on the Fierce Digital Platform.
* Come with a **Curious Mind.**
* **Participate** – This course really comes to life the more we share. Be prepared to have your cameras on.
* Commit to walking away with at least **one take away to put into practice**.

**Coach Conversation Prep Questions:**

1. *What comes to mind when you think of the word, "****coach****?"*
2. *How often do you* ***provide advice to others vs. coach others*** *to come to their own solutions?*
3. *Think of a* ***problem or challenge*** *you currently face that could use some coaching to help generate ideas/solutions.*

**Location/Time:** [Location or Zoom link]

**Workbook:** Make sure you download your toolkit for the Coach workshop from the [Fierce Digital Platform](https://fiercelearning.com/)

Stay Fierce,

[Internal Sponsor]